

Section 2: Safety in a Remote Learning Environment

A key foundational element of any learning experience is feeling safe.

The world of remote tutoring is unfamiliar territory and you will have some new areas to navigate. To help you operate in this new world, we are giving you a roadmap with clear information around safety and security in a digital environment.

These documents are **mandatory** reading and you and your learner will need to confirm by email that you have read and understood each document as you start tutoring remotely.

You can find each document online in the Literacy Unlimited Resource Hub. Click on the links below to open and read each document. Ask for a hard copy from LU staff.

[LU Remote Tutoring Guidelines for Staff, Tutors and Learners](#)

LU has developed guidelines that describe the roles and responsibilities of staff, tutors and learners when tutoring remotely.

In addition, LU has developed some resources to help you review online safety tips with your learner. These are easy-to-read Quick Sheets that introduce both of you to online safety basics.

Included in each Quick Sheet is an activity that you can use in a tutoring session to introduce this topic. Find these Quick Sheets online at the LU Resource Hub by clicking on the links.

[Staying Safe Online](#)

[Protecting Your Personal Safety Online](#)

If you have any concerns regarding safety online or need clarifications about your role as a tutor in an online environment, contact an LU staff member and ask any questions that you might have.